



# ARROW REGISTRATION GUIDE

## COURSE SELECTION



- Preview full **class list** under the Classes tab
- Use the **class schedule** found under the Classes tab to select courses and create a schedule
- Ensure that you have not selected multiple courses for the same class period
- Add desired class(es) to cart
- For each course select whether you are paying the 10% deposit or the pay in full amount
- Select payment option

Annual Pay - Pay in full: no additional future payments will be due

Annual Pay - Pay deposit: 10% due upon checkout, remainder of balance due on June 1

Monthly Pay - Pay deposit: 10% due upon checkout. 2nd of 10 monthly installments due on June 1

## REVIEW COURSE SCHEDULE

- Select the bag icon in the upper right corner of the screen
- REVIEW CLASSES CAREFULLY. Please ensure you have selected no more than one class per period
- **Proceed to checkout**



## eSIGN DOCUMENTS



- When prompted, complete and sign the 2019 Arrow Participation Agreement and the 2019 Arrow Liability Release & Medical Authorization forms
- Agree and sign to proceed to checkout

## COMPLETE APPLICATION

- Create account
- Enter billing information
- Enter student information
- **Select payment method**

- *eCheck- enter account and routing number (no service fee for this transaction)*
- *Credit Card- A \$20 service fee will be added*



## APPLICATION REVIEW



- New Families must complete interview with Arrow Leadership Team
- Upon Accepted Application - Student will be notified of Enrollment

